



**RESIDENTIAL LANDLORDS  
ASSOCIATION**

**RLA Tenant Referencing Services**  
Support: 0333 000 0163

COMPLETED APPLICATIONS MUST BE RETURNED TO THE LANDLORD OF THE PROPERTY. ALL APPLICATIONS MUST BE SUBMITTED THROUGH THE RLA TENANT REFERENCING WEBSITE.

SECTION 1 – PERSONAL DETAILS

Title:  Forenames:  Surname:

Date of Birth:  NI Number:  Marital Status:

Home telephone:  Work telephone:  Mobile telephone:

Current Address:   
Postcode:   
Time at current address:

Previous Address:   
Postcode:   
Time at previous address:

SECTION 2 – CURRENT RESIDENTIAL DETAILS

Status at current address (i.e. owner occupier/tenant):

2A. TENANTS ONLY

Current Landlord/Agent Name:

Current Landlord/Agent Address:   
Postcode:

Tel:   
Fax/Email:

2B. OWNERS OCCUPIERS ONLY

Do you have a mortgage?  
.. Yes .. No  
If yes, please state who mortgage is with:

2C. LIVING WITH FAMILY/OTHER

Please give further details:

SECTION 3 – EMPLOYMENT & INCOME DETAILS

Current employment status (i.e. employed/self-employed):

Occupation:

Time with employer:

 years  months

Employer name:

Payroll number:

Employer address:

Gross Salary:

Total income:

If you are currently a student, provide name of college or university:

Postcode:

Tel:

Fax/Email:

Contact:

SECTION 4 – BANK ACCOUNT DETAILS

Bank name:

Account Number:

Account holder name:

Sort Code:

SECTION 5 – CONSENT DECLARATION

Please return by fax, email or post to the details shown below.

I confirm that the information contained in this application is true to the best of my knowledge and belief and I agree that RLA Tenant Referencing or their approved agent may search the files of one or more Credit Referencing Agency and that the results of these findings may be forwarded to the appointed letting agent or landlord. I understand that should any of the information contained in this application be found to be untrue the application will be declined and I may lose all or part of my administration fee. I give my employer, accountant and current landlord/letting agent permission to disclose any information requested by RLA Tenant Referencing or their approved agents.

Signed:

Print Name:

Date: